



# Halal Monitoring Services

A Service of Shariah Board of America | Rahmat-e-Alam Foundation  
A non-profit 501(c)(3) organization registered in the State of Illinois  
WEB: [www.hmsusa.org](http://www.hmsusa.org) | EMAIL: [info@hmsusa.org](mailto:info@hmsusa.org)

## MAIN OFFICE

7045 N Western Ave  
Chicago, IL 60645  
Tel: (773) 764-8274  
Fax: (773) 764-8274

## NY OFFICE

37-04 58 Street  
Woodside, NY 11377  
Tel: (718) 426-3454

## Application for Halal Monitoring and Certification

**Business Name**

**DBA**  
IF APPLICABLE

**USDA #**  
IF APPLICABLE

**Type**  
SELECT MULTIPLE

Slaughterhouse

Processor

Distributor

Restuarant

Retail Store

**Registration**  
SELECT ONE

C-Corporation

S-Corporation

LLC

Partnership

Sole Proprietor

### Business Owner Information

**First Name**

**Last Name**

**Middle Initial**

**Email Address**

**Phone Number**

### Authorized Person

**Title/ Position**

**First Name**

**Last Name**

**Middle Initial**

**E-mail Address**

**Phone Number**

### Physical Address

**Street Address**

**City**

**State**

**Zip Code**

### Mailing Address IF APPLICABLE

**Street Address**

**City**

**State**

**Zip Code**

## Business Contact Information

Website

Primary  
Phone

Secondary  
Phone

Fax  
Number

E-mail  
Address

## Partners IF APPLICABLE

Full Name

Signature

Phone  
Number

E-mail  
Address

Full Name

Signature

Phone  
Number

E-mail  
Address

Full Name

Signature

Phone  
Number

E-mail  
Address

Full Name

Signature

Phone  
Number

E-mail  
Address

Full Name

Signature

Phone  
Number

E-mail  
Address

## Official Use Only

Received  
By

Date

Documents  
Received

Additional  
Comments

# Section B

## Processor

Does this business currently have Halal certification with any other organization? Yes  No

IF YES,  
FILL OUT

### Certifying Body Information

DBA

First  
Name

Last  
Name

Middle  
Initial

Email  
Address

Phone  
Number

Street  
Address

City

State

Zip Code

### Business Hours



Sun

Mon

Tues

Wed

Thurs

Fri

Sat

### Processing

What is the capacity of carcasses this plant can process in one day?  
IDENTIFY IN LBS. OR NUMBER OF CARCASSES

Actual number  
of carcasses  
processed daily?  
LBS. OR NUMBER OF  
CARCASSES



Beef/Veal



Goat/Lamb



Chicken

List parts and products of each type of meat currently processed at this plant:



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## Processing (continued)

Which Halal Suppliers does this plant process for?

	Supplier	USDA Plant ID #	Contact Name/Phone	Meat Type	Quantity	Frequency
1						
2						
3						
4						
5						

Is non-Halal also processed at this plant?

Yes

No

Please explain in detail how this plant separates Halal and non-Halal items:



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Does this plant distribute processed meat to wholesale distributors, retail stores or restaurants?

Yes

No

IF YES,  
FILL OUT

### Distribution

	Business Name	Type of Business	Products Sold	Contact Name/Phone	Quantity Shipped	Frequency
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

Legend: **D:** DISTRIBUTION **Rt:** RETAIL **R:** RESTAURANT **Bf:** BEEF **G:** GOAT **L:** LAMB **C:** CHICKEN **Dy:** DAILY **Wk:** WEEKLY **M:** MONTHLY



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## Terms and Conditions

- Halal Monitoring Services ("HMS") and the undersigned business agree as follows.
- This agreement expires one year after it is executed. The agreement will also terminate, immediately, in the event: (a) the owner of the business at the time the agreement was executed is no longer the owner; or (b) HMS sends written notice to the business. For purposes of this provision, HMS's written notice shall be deemed sent on the day HMS places it into the Certified Mail for the United States Postal Service for delivery to both the business and the owner listed on this agreement.
- As used in this agreement, the term "halal meat products" refers to chicken, goat, lamb, veal or beef, as well as any other type of halal meat or poultry, in either whole or processed form.
- HMS grants, for as long as this agreement is effective, the business the right to use HMS's known and valuable trademarks, including but not limited to the terms 'HMS Certified', 'Shariah Board Certified', 'Shariah Board Approved', to advertise the business as meeting the standard for HMS's certification for halal meat products or other certified products. Upon expiration or any termination of this agreement, the business agrees to immediately cease using HMS's trademarks. Furthermore, upon expiration or any termination of this agreement, the business shall immediately destroy all products, signage or other materials that refer to HMS in any way.
- Submission of the attached application for Halal monitoring and certification ("the application") does not represent nor imply acceptance by HMS in any way.
- HMS reserves the right to reject the application at its sole discretion, with or without cause and with or without providing an explanation.
- The business and all related parties release HMS and its officers, members and representatives from any liability related to any and all damages sustained by the business, directly or indirectly, due to any act of or decision (rejection, revocation, etc.) made by HMS.
- HMS will provide a certificate bearing HMS's seal and representing that the business meets HMS's halal meat standards and ingredient standards (if applicable). The business and/or its owner must relinquish this certificate to HMS immediately upon expiration or any termination of this agreement. The business may not dispose of or destroy this certificate on its own accord.
- The business agrees that it will not sell any meat products, except products sourced from suppliers approved by HMS in writing, as per HMS's Certified and Monitored Listing. If at any point HMS discovers the business sold or offered for sale a meat product sourced from elsewhere, HMS may terminate this agreement immediately upon giving either verbal or written notice to the business.
- The business grants HMS representatives unfettered access to inspect the entire business premises (including any and all business premises used by the business) at any time. Further as part of such inspection, HMS representatives have the right to search for and review (or copy) any invoices that are present on the business premises. And, the business must respond to any request from HMS to provide all records concerning all halal meat purchases and sales, by providing all such records within 7 days of the request. Furthermore, as part of the inspection, HMS representatives have the right to search for and review (or copy) any invoices that are present on the business premises. Invoices and other collected material will be considered confidential and will be used by HMS official purposes only.
- The business agrees to inform HMS within 3 business days if (a) the business employs a new slaughterer; and within 30 days if (b) the ownership of the business is changed in any way; or (c) the physical location of the business changes or the business adds a new physical location for doing business.
- The business consents to HMS listing the business on HMS's website and any of the affiliated links. The Business agrees to allow HMS to make public announcements in case of approval, termination or revocation.
- If the business is a slaughterhouse or engages in slaughtering meat or poultry, it agrees to: use only Sunni Muslim slaughterers that have been trained to meet HMS's halal meet certification standards; grant HMS representatives the right to question slaughterers or butchers at the business premises at any time; complete and return to HMS within 7 days forms HMS provides titled "Production Record".



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## Terms and Conditions (continued)

- 14. This agreement is to be renewed for an additional effective date of one year on an ongoing basis. This agreement is to be renewed once a year for which necessary documentation shall be provided to HMS 15 days in advance of the expiration. Fifteen days after the expiration of the agreement, and immediately upon any termination of this agreement, including revocation, HMS may publicize, including but not limited to using a widely disseminated press release and conspicuous statements on its own website, or any affiliated links, that HMS no longer certifies the business.
- 15. The business may not assign this agreement without HMS's written consent. This agreement may not be modified, altered or amended without written agreement of all parties. If any term is illegal or unenforceable, the legality and enforceability of the remaining provisions shall not be affected or impaired. If any clause of this agreement is rendered unenforceable due to any particular law, this agreement will be amended with the applicable terms and conditions
- 16. There is no joint venture, partnership, agency or fiduciary relationship existing between the parties, and the parties do not intend to create any such relationship by this agreement.
- 17. A 30 day notice is required in case of voluntary withdrawal from this agreement by the business.

## Signatories

### Business

Business Name

First Name

Last Name

Middle Initial

Email Address

Phone Number

Street Address

City

State

Zip Code

### Business Signature

Full Name

Signature

Date

### HMS Signature

Full Name

Signature

Date